MHS Spring Craft Show

Saturday, April 29, 2017
9:00 a.m. - 3 p.m.

Please fill out form and submit to apply for a space at the Middlesex High School Spring Craft Fair. All proceeds will go toward supplies, equipment, and maintenance of the MHS Charger MakerSpace.

1. **Cost: $30.00 per space.** The spaces will be approximately 12' x 6', and will be assigned in advance, and marked with a booth number. If you require a larger area, please email the organizer to make arrangements and find out the pricing. Please stay within your designated area.

2. **Application deadline is April 20, 2017.** No refunds will be issued after this date, and no late entries will be accepted. Entries postmarked after April 20 will be returned, unopened.

3. Please make checks payable to Middlesex High School. Mail application with your payment to:

   Vanessa Edwards
   c/o Middlesex High School
   454 General Puller Hwy
   Saluda, VA 23149

   Applications will not be considered complete, and no spaces will be held, until payment is received.

5. You will receive your booth assignment one week before the show, as well as directions to the school and further information.

6. Vendors should remain set up until 3:00 p.m. on Saturday, unless prior approval is received. Anyone who packs up early may not be included in future shows.

7. **Donated Raffle Items:** We are asking for vendors to provide an item you are selling to the raffle, which will be taking place over the course of the day.

8. Direct Sales vendors will be limited, so please email the organizer to check if spaces are still available before sending payment. If spaces are unavailable, and you send in an application and payment, it will be returned.

9. Questions may be directed to the event organizer, Mrs. Vanessa Edwards at vedwards@mcps.k12.va.us.

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Registration Form

Name	
Business Name	
Address	
City, State, Zip Code	
Telephone number	
Email address	
Number of Tables *	❑ One 12' x 6' space $30.00 ❑ Larger Space (please contact for pricing)
Electricity Needed*?	Wall Space Needed*?
Description of products being offered (or links to websites to view examples)	
Please list all your websites, social media links, etc for use in promotional materials.	
Special Requests (Please be specific)	

*Tables and spaces with electricity are limited. Please submit your registration early to ensure you get the space and tables you require!

Office Use Only: Date Received _____ Booth # _____ Tables:_____ Total Paid _____